



Chromebook Guide and Expectations



Sig Rogich Middle School

Every student is required to follow per signing the CCSD Mobile Device Agreement Form and Acceptable Use Policy

Chromebook Distribution



Chromebook Distribution 1st Week

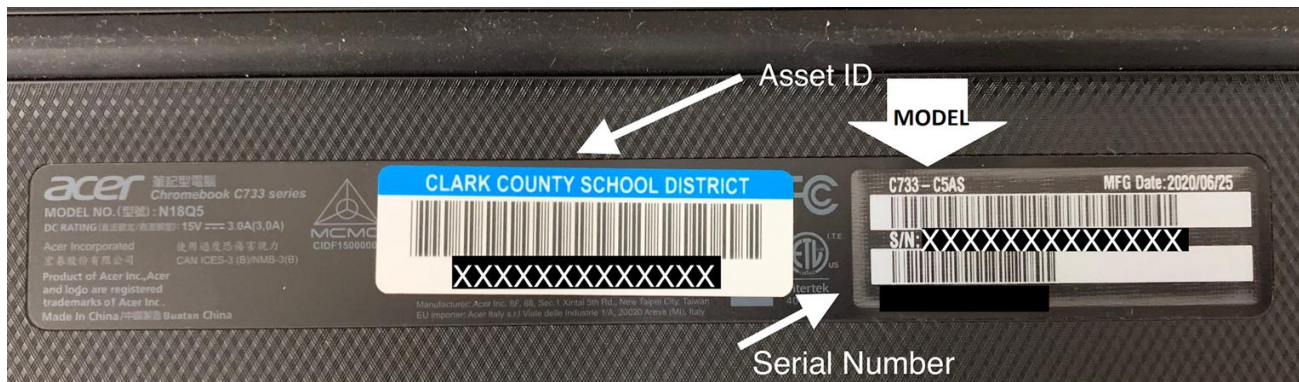


- **MOBILE DEVICE AGREEMENT FORM MUST BE SIGNED BY STUDENTS AND PARENTS**
- **SIGNED FORMS IS YOUR TICKET TO A CHROMEBOOK**
- Distribution Dates
 - Wednesday, August 9th - 8th Grade
 - Thursday, August 10th - 7th Grade
 - Friday, August 11th - 6th Grade

Check Out and Verification



- Chromebook and Charger are linked to the student
- **INSPECT YOUR CHROMEBOOK**, any issues please reach out to the Chromebook and Technology Office in Room 902 IMMEDIATELY (next to the library)
- Please **CHARGE** your Chromebook before next day of class.



Chromebook Expectations



Mobile Device Agreement



- I agree to keep this Mobile Device (Chromebook & Charger) secure at all times. I will not give or lend it to anyone except my parents.
- I will not use the Chromebook, in or out of school, for inappropriate or unlawful purposes.
 - Games, Proxy Sites, YouTube, Social Media, etc.
- I agree to bring the Chromebook charged to class every day.
- I understand that failure to comply with any of the guidelines and policies may result in suspension of my use of the Chromebook.

Cont.



- I understand that my parents/guardians & I are responsible for costs associated with loss, damages, or theft of the Chromebook.
- I understand that a filtering and monitoring application (GoGuardian) is deployed to the students' nv.ccsd.net user accounts as an extension and the application will be enabled, regardless of whether the device was issued by CCSD or is a personal device.
- I agree to return the Chromebook, charger, power cord, and accessories in good working condition to the school at the conclusion of the school year or if I leave the school
- Chromebooks are inspected at the end of the school year and subject to fines when applicable.

Chromebook Troubleshooting



Chromebook & Technology/ SBT Office

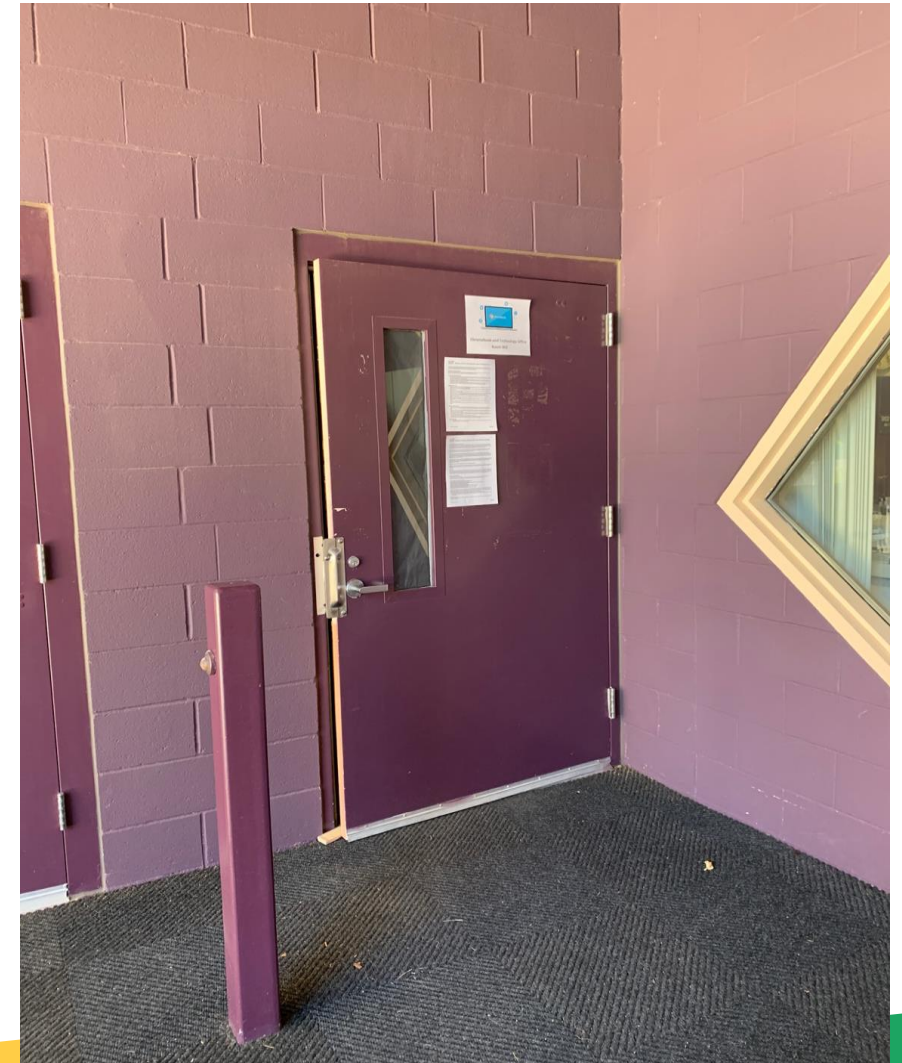


- When Chromebooks are not functioning properly or have been damaged are to be reported and inspected IMMEDIATELY by the Site-Based Technician (SBT) at the Chromebook & Technology Office Room 902 - Next to the Library
- If a student has an issue in class, teachers must confirm the Chromebook issue before sending the students to the SBT Office

Where is the Chromebook & Technology Office?



- We are NEXT to the Library in Room 902
 - Look for the Chromebook Picture
- The Library will not assist with Chromebook Troubleshooting
- We are available from:
 - Before School
 - During Lunch
 - After School



Chromebook Handling & Care



Chromebooks are for School Use ONLY



- Chromebooks are to be exclusively used for in-class activities, homework, and school-based research.
- GoGuardian will take screenshots if any inappropriate communication between students, play games, and record all internet use
- DO NOT cause physical damage or abuse to any Chromebook under ANY circumstance. - Report it Immediately
- DO NOT Neglect or disregard charging your Chromebook.

Chromebook Accountability



- Students and Parents will be emailed of any fees
 - Student will acknowledge and sign for any damages of their Chromebook
- Students DO NOT REMOVE ANY TAGS on their Chromebooks
 - It is considered Vandalism
- Rogich DOES NOT accommodate charging in class.
- Chargers must have the “Rogich Middle School” barcode, other charger are not accepted.
- If you are found using your Chromebook for inappropriate use you will be sent to the “GoGuardian Penalty Box” by the teacher or SBT
 - 1st Offense - 3 day Penalty
 - 2nd Offense - 5 day Penalty & Speak with SBT
 - 3rd Offense - Speak with Assistant Principal regarding Chromebook Use

Chromebook Fine List



- Physical Damage / Keyboard Damage - \$60
- Broken Screen - \$30
- Missing or Broken Charger - \$35
- Vandalism / Accidental Damage Incident - \$20
 - This can be up to 3 missing keyboard keys, removal of tags, or any minor damage inspected by SBT
- Lost Chromebook - \$400
- Excessive/ Intentional Damage - Up to \$400
 - Will be inspected by Assistant Principal and SBT. This fine can be a combination of fines listed above
- Stolen Chromebook with Police Report - \$125



Thank You!



Please review CCSD Mobile Device Guidelines and Expectations and the Mobile Device Agreement for more information

